

# SSRSB Transition Meeting

March 2 2017, 4-5:30pm

## AGENDA:

1. Review of Roles/Responsibilities
  - a. What is required to align things for the transition? This is not a committee to rehash the decision
  - b. Responsibility is to the students of our school board and to set them up for success
  - c. In terms of student voice and make sure that the BHS kids who are going to PVEC are treated appropriately on all levels
  - d. Communication is important: to students, staff, community, parent
2. WTR and the impact/reality
3. Sub-committees to report/update for next meeting:

### - HR Update (Tina Williamson)

- Update attached and put on transition site
- Formal letters of transfer will go out this month
- PVEC Principal will, in the coming future, reach out to BHS teachers moving to PVEC
- TA hiring timelines are not the same as NSTU timelines
- Staff at PVEC will meet in groups of subject areas to discuss as a team with incoming staff
- Preferred core assignments will be used to help inform administration in making choices.
- Staff allocations have been set aside to cover maximum requirements to cover AP, French, and O2. These will be finalized pending student registration.
- Some BHS teachers are already part of CLTs at PVEC

### - Student Services Update (Darren Haley)

- During WTR, student services have been working with both schools around equipment that is essential for individual programming and provided for if it is not able to be moved from Bridgewater due to current needs of students that will continue to attend
- Technology side will be next. Any tech that has been provided for an individual student thorough LD, Autism services or Assistive Tech, those devices will travel with the individual services
- Staff has been doing some long range planning during the WTR
- Excited to support staffs on the successful transition of students.
- **Next Steps:**

- meeting with staff re- Space for students with intensive needs who will be transitioning
  - Meeting of both PVEC and BHS learning centre teachers on March 23rd to discuss individual transitions, transitions that need to take place, etc.
  - BHS staff to go to PVEC for a tour - date TBD
  - BHS parent teacher - will arrange meetings with families as was done in November
- Reminder that this is a natural process that is part of the Student Services

#### - SAC Update

- All schools have been advised by the Superintendent to review their LOA (Letter of Agreement).
- There needs to be a decision for the next two years about representation on the PVEC SAC representing the students of BHS. This needs to be written into the PVEC SAC LOA. Statement was made by PVEC Principal that, yes there will be a parent on the SAC at PVEC. This will be in the Letter of Agreement (LOA)
- PVEC SAC Co-chair sent a letter to Co-Chairs stating that they hope to facilitate a meeting between both SAC's
- Next Steps:
  - Jeff DeWolfe to facilitate the collaboration of SAC's with the Principals.
  - working to make changes within the agreement in order to include Bridgewater representation, staff representation, etc. This is not an election, but a making of the

#### - Technology Update (Jim Dexter)

- Working on a plan for technology integration at both schools and hoping to meet soon after this WTR with both school tech committees in order to assist with the tech planning.
- Jim Dexter is looking to bring the two technology committees together. He is hopeful to use funds that he might have to bring those two committees together in order to address needs and transitions of
- Replacement of technology refresh using IEI budget is happening naturally as part of the regular work of the Coordinator of Technology.
- **Question:** Is TELP going to be continuing next year at PVEC?
  - At this time PVEC is looking at multiple platforms
  - This will be added to the next agenda

#### - Finance Update

- Beginning of the school board budgeting process.
- Still looking at the funds from the two schools and figuring out what is transferable and what is not. What stays with each school in order to make sure that the students that are there keep the funds that are tied to them/the school

- There will be scholarships that are held at the board level. Many have voiced wanting to wait until the judicial review is decided in order to make a decision about their scholarships/bursaries/trusts.
- Scholarships at BJSHS have been addressed and talked to. Have not had conversations on Scholarships yet and are looking to move forward to do so.
- Scholarships held at the school level - has talked to BHS, will talk to PVEC
- Preliminary meeting is to be set up with both principals

### - School Culture Update

#### *- Extra curricular and special events*

- Reaching out to both schools and getting in touch with a number of the groups before WTR. Since that, things have slowed down things. The change in approach will be going through the principals as opposed to before where the committee rep was going to the direct educators who were in charge of curricular and events.

#### *- Student Voice*

- This will be happening before the April 27<sup>th</sup> meeting.
- To bring conversation and dialog between students in a world cafe format feedback from this should come back to this group; need to give this information to next year's students council
- Representation will be varied from the school. It will be a mix of grades, abilities, school involvement, and more
- Letter is arranged for the schools and students
- Transportation and lunch will be provided for the students
- The only adults that will be in there will be the facilitators. The hope is that the rest of that voice will be from the folks that are most impacted, the students.
- **Question:** Will the world café session results and topics come back to this table.
  - **Answer** was yes.
- Suggestion that names of students at the Student Voice Forum be shared so that other students know who to access for information.
- Suggestion that information be shared with students.

#### *- Student Councils*

- Waiting to see if the student council teacher chairs are still going to be doing the work with the Student Councils.
- Will be reaching out through principals for this group
- **Question:** Will the students get the info from the world café student voice session for next year in order to help inform decisions that the student councils make for next year.
  - **Answer** was yes.
- **Question:** Will the student council of PVEC have co-chairs with representation from both schools.
  - **Answer** was that this will be discussed and decided by students.

- Scheduling/Courses Update

- *French Programming (Mary Chisholm, Coordinator of French Programming):*
  - Coordinator of French Programming has been meeting with students
  - French Immersion brochure circulated to students in the Immersion program, Courses are listed in the brochure
  - The planning is done for this coming school year, but not for the following year, 2018-19. Options will be coming for those other students as well.
  - PVEC school counsellors have been doing school visits.
  - PVEC school counsellors met with students at BHS today with BHS school counsellor and French Coordinator
  - Students cannot get full IB diploma and Immersion certificate - this has never been guaranteed
  - Students who take Francais 11 & 12 can take DELF
  - PVEC and/or Mary Chisholm will explore the possibility of students who take full IB diploma taking DELF
  - Commitments were made to ensure that students could get the full complement of 9 courses for a French Immersion certificate.
- Guidance Counsellors are going to the incoming schools and have set up sessions for feeder schools. The schedule is attached, but has been on both schools websites, twitter and facebook.
- They use the model of previous years for Open House/Info Nights and Registrations
- Tonight is a visit for Step and O2 programs=
- Folks can come to any of the events in order to become informed. PVEC is asking and telling folks not to wait. They are asking to contact the school whenever they have questions or concerns ASAP. Please do not wait.
- There is no pecking order in regards to scheduling and who gets priority. The students drive the scheduling.

4. Action items for next meeting:

Action Items:

- SAC Meeting set up
- Collaborative time for teams to bring them forward during CLT time to make sure there is a time allocated as opposed to asking for extra time from teachers (sub release or May 1 day)
- Feedback from Student Café
- French Coordinator and/or Principal will look into the DELPH test for students
- What will TELP look like for PVEC

5. Next meeting scheduled:

THURSDAY, APRIL 27TH @ 4:00 P.M.